

Barker Public Library
Board of Trustees Meeting
September 14, 2020

- Present:** Sarah Alexander, Pam Atwater, Brian Carmer, Theresa Kennedy, Jessica Monaco, Kathie Smith, Terry Upton, Marilyn Zaciewski and Director Lisa Thompson.
- Call to Order:** President Kathie Smith called the meeting to order at 7:00 pm.
- Secretary's Report:** Pam Atwater moved and Terry Upton seconded the motion to approve the Secretary's reports dated 7/13/2020 and 8/24/2020. All Trustees voted aye.
- Treasurer's Report:**
- The Board examined the bills since our last meeting and found everything in order.
 - Sarah Alexander moved and Brian Carmer seconded the motion to approve the Treasurer's Report dated 8/31/2020. All voted aye.
 - Sarah Alexander moved and Jessica Monaco seconded the motion to have Treasurer Theresa Kennedy complete the Workmen's Compensation audit. All voted aye.
 - Jessica Monaco moved and Terry Upton seconded the motion to move the payment of the rent of the Library from the Fire Account to the General Fund. All voted aye.
 - Treasurer Kennedy is looking into a tax professional to complete our 2020 tax return.
- President's Report:**
- The Memorandum of Understanding has been finalized with the changes the Trustees made at our meeting on 8/24/2020.
 - Sarah Alexander moved and Brian Carmer seconded the motion to approve the Memorandum of Understanding and send it to the Mayor of Barker. All voted aye.
- Director's Report:**
- A loan policy is needed for patrons to check out the six Amazon Fire Tablets purchased from a Dollar General grant.
 - The library has received 3 Dell laptops from a grant from NIOGA to assist patrons with the 2020 Census.
 - The Library received \$5,083.00 from the 2020 Niagara County Grant to purchase adult and children's materials.
 - Jessica Monaco moved and Terry Upton seconded the motion to approve the Director's Report. All voted aye.

New Business: •The *Long Term Plan of Service* and other polices need updating. President Smith and Trustees Alexander and Zaciewski will meet to work on this.
•A new website platform is needed to make it more manageable and will be explored.

Old Business: An annual report to the community is needed in order to keep everyone updated and informed. We may be able to place it in the Barker village and Somerset town newsletters.

Next Meeting: Our next meeting will be held on

November 9, 2020 at 7:00 pm.

Adjournment: A motion for adjournment was made by Terry Upton and seconded by Jessica Monaco at 8:00 pm. All voted aye.

Respectfully submitted,

Marilyn Zaciewski, Secretary