

Barker Public Library
Board of Trustees Meeting
January 10, 2022
Zoom Meeting

- Present:** Kathie Smith, Sarah Alexander, Brian Carmer, Cynthia Harris, Jessica Monaco, Lisa Thompson, Theresa Kennedy
- Absent:** Holly Howland, Terry Upton
- Call to Order:** President Kathie Smith called the meeting to order at 6:01 p.m.
- Secretary's Report:** The secretary's report of November 8, 2021 was moved for approval by Trustee Carmer and seconded by Trustee Alexander. All voted aye.
- Treasurer's Report:**
- President Smith examined the bills since our last meeting and reported that everything was in order.
 - The money from the Barker Central School tax levee was deposited into the Barker Public Library's checking account at the close of the 2021 fiscal year. A motion to transfer \$75,000 of these funds from the checking account to the savings account was made by Trustee Monaco and seconded by Trustee Alexander. All voted aye.
 - A motion to approve the Treasurer's reports as of January 10, 2022 was made by Trustee Harris and seconded by Trustee Carmer. All voted aye.
 - A motion to approve President Smith as the sole designee to sign and initial library bills was made by Trustee Alexander and seconded by Trustee Carmer. All voted aye.
- President's Report:**
- President Smith attended a few trainings that suggested that all Barker Public library reports should be due to the Board one week prior to meeting whenever possible including: Agenda, Treasurer, Director, President and any other.
 - Trustee Evaluations and Board evaluations were sent to the Library Board via email; President Smith requested that each member complete the evaluations and keep them in his/her own personal files along with training certifications; The Board will complete our Board evaluation at a later date.
 - It was suggested that each Board Member should have a dedicated email address that is used strictly for library business; Director Thompson will look into email addresses for Trustees through our Barker Public Library website or through NIOGA.
 - One seat on the Library Board expires this year. President Smith would like to revisit the number of Trustees on the Board due to the difficulty of finding willing candidates last year.
 - After more research, President Smith found that only one trustee needs to sign

the bills before payment. The Board will approve these payments at meetings. Routine payments can be approved by motion of the Board.

- President Smith has had several discussions with Matt Zarbo of Barton and Loguidice. She has also spoken with Mayor Nellist regarding the good news of the Village and the Library receiving the Efficiency grant for the Village Hall/Barker Public Library Rebuild. President Smith also Spoke with our attorney on RFP and attended the Village of Barker's January meeting.
- President Smith had contacted School Business Administrator concerning tax payment.
- A motion to approve the President's report as of January 10, 2022 was made by Trustee Monaco and seconded by Trustee Alexander. All voted aye.

Director's Report:

- Governor Hochul extended the Open Meeting Law adjustment through January 15, 2022. As of today, no new directive has been issued.
- As of January 1, 2022, all NYS public libraries must be open the minimum number of hours stated on the library's charter. The BPL is open 37 hours per week which meets our charter requirements.
- Director Thompson has amended the 2019 Grant and sent it to Natalie. Lisa Erickson and Lisa (Thompson) have both been in communication with Natalie and there should not be a problem getting the amended grant approved.
- NIOGA will hold Sexual Harassment training in March or April of 2022. Lisa and the clerks plan on attending.
- In December, Lisa completed and submitted the Occupational Employment and Wage Statistics (OEWS) report. This report is mandatory under the NYS Labor Law. The information reported consisted of job titles and wage rates for each employee of the library.
- A motion to approve the Director's report dated January 10, 2022 was made by Trustee Harris and seconded by Trustee Carmer. All voted aye.

Old Business:

- Talks continue with the Village Board regarding the rebuilding of the Village Hall and Library. Trustees are encouraged to attend tonight's Village Meeting.

New Business:

- Trustee Alexander moved and Trustee Carmer seconded the motion to designate M&T Bank as the official depository of the Barker Public Library.
- Trustee Carmer moved and Trustee Monaco seconded the motion to

designate

Theresa Kennedy, Sarah Alexander, and Kathie Smith as signers on the Barker Public Library accounts

- Trustee Harris moved and Trustee Alexander seconded the motion to approve the payment of utilities, payroll, and other recurring charges without pre-approval as to not incur late charges.
- A motion to approve a request of the taxpayers for a 2% increase for the 2022 tax payment was made by Trustee Harris and seconded by Trustee Carmer.

All

voted aye.

- A motion to approve the addition of Juneteenth to the list of holidays observed by the library was made by Trustee Harris and seconded by Trustee Alexander. All voted aye.
- Trustee Carmer moved and Trustee Monaco seconded the motion to name the Lockport Union, Sun & Journal as the official newspaper for the library. All voted aye.
- Trustee Carmer was appointed by President Smith as an additional member of the Barker Public Library's Building Committee.
- President Smith read a resolution to nominate Marilyn Zaciewski to the NIOGA Board of Trustees to fill a Niagara County seat. (Please see attached on p.4). Trustee Monaco moved and Trustee Alexander seconded to approve the resolution. All voted aye.

Other:

- Trustee Alexander moved and Trustee Carmer seconded the motion for the Board to go into Executive Session at 6:33 p.m. to discuss the Director's Review
- A motion to end the Executive Session at 6:56 p.m. was made by Trustee Carmer and seconded by Trustee Monaco. All voted aye.

Next Meeting:

The next meeting of the Board of Trustees is scheduled for March 14, 2022, location yet to be determined, at 6:00 p.m.

Adjournment:

A motion for adjournment was made by Trustee Harris and seconded by Trustee Alexander at 6:56 p.m. All voted aye.

Respectfully submitted,

Jessica Monaco
Secretary

Whereas, the trustees of the Barker Public Library in Barker, New York, a participating library in the Nioga Library system, desire to nominate a candidate to fill the vacancy on the Board of Trustees of the Nioga Library system, and

Whereas, the Nioga Board of Trustees has requested that such nomination be made by resolution of the nominating Board of Trustees:

Now therefore, be it resolved that the Board of Trustees of the Barker Public Library, Barker, New York, hereby nominate Marilyn Zaciewski, 2782 Quaker Road, Gasport, NY 14067, as a candidate to the Board of Trustees of the Nioga Library System, and

Be it further resolved, that this resolution be attached to and made part of the minutes of the regular meeting of the Board of Trustees of the Barker Public Library held on the tenth day of January in the year Two Thousand Twenty Two.