

Minutes from the Barker Public Library
Board of Trustee Meeting
July 15, 2019

- Present:** Sarah Alexander, Roy Anderson, Jessica Monaco, Kathie Smith, Terry Upton, Marilyn Zaciewski and Director Lisa Thompson.
- Absent:** Pam Atwater
- Call to Order:** President Alexander called the meeting to order at 6:00 pm.
- Secretary's Report:** Kathie Smith moved and Terry Upton seconded the motion to approve the minutes from our meeting held on June 17, 2019. The motion carried unanimously.
- Treasurer's Report:**
- The Board examined the bills since our last meeting and found everything in order.
 - Roy Anderson moved and Terry Upton seconded the motion to approve the Treasurer's Report dated June 30, 2019. The motion passed unanimously.
- Director's Report:**
- Lisa Thompson distributed the NFA claim that we submitted to the Insurance Company.
 - We will be receiving an extension for a Provisional Charter for a five year time period once the application is filed.
 - There are over forty children registered for the Summer Reading Program.
 - Sarah Alexander moved and Jessica Monaco seconded the motion for Lisa to attend the NYLA Conference in Saratoga Springs in November. The motion carried unanimously.
- President's Report:** Roy Anderson moved and Jessica Monaco seconded the motion to accept the President's Report that was submitted by Sarah Alexander. The motion passed unanimously.
- Old Business:** Roy Anderson distributed a *Purchase Policy* that the Board could adopt for purchasing items other than library materials. We will add a statement concerning emergency expenses. Terry Upton moved and Jessica Monaco seconded the motion to adopt the policy to be in effect as of 7/15/19. The motion passed unanimously.
- New Business:** The Building Committee met and came up with preliminary plans for the new site. Lisa will organize a visitation to libraries in the NIOGA system for Board members to get ideas for our permanent location. Terry Upton moved and Jessica Monaco seconded the motion for Trustee Kathie Smith to act as the second signer for the bank along with President

Sarah Alexander. The motion passed unanimously.

Next Meeting: Our next meeting will be held on Monday, August 12, 2019 at 7:00 pm.

Adjournment: Terry Upton moved and Kathie Smith seconded the motion to adjourn the meeting at 6:45 pm. The motion passed unanimously.

Respectfully submitted,

Marilyn Zaciewski
Secretary