

Minutes from the Barker Public Library
Board of Trustees Meeting
January 13, 2020

- Present:** Sarah Alexander, Roy Anderson, Pam Atwater, Jessica Monaco, Kathie Smith, Terry Upton, Marilyn Zaciewski and Director Lisa Thompson.
- Call to Order:** President Alexander called the meeting to order at 7:00 pm.
- Secretary's Report:** Pam Atwater moved and Terry Upton seconded the motion to approve the minutes from the 12/9/19 meeting. All voted aye.
- Treasurer's Report:**
- Kathie Smith moved and Roy Anderson seconded the motion to approve the Treasurer's Report dated 12/31/19. All voted aye.
 - The Board examined the bills since our last meeting and found everything in order.
- Insurance:** Jessica Monaco moved and Terry Upton seconded the motion to postpone the vote regarding the settlement offer from Utica National. All voted aye. President Alexander will contact the company and report her findings to the Board before our next meeting.
- Director's Report:**
- The Board of Regents has approved our charter extension application.
 - Terry Upton moved and Kathie Smith seconded the motion for the Director and the newly hired clerk to spend \$75.00 per person to apply for and take the Notary Public examination. All voted aye.
 - Roy Anderson moved and Pam Atwater seconded the motion to approve the Director's Report dated January 13, 2020. All voted aye.
- Old Business:** The Board discussed the options for creating a contingency plan for the Library's permanent location. The discussion will continue at our next meeting.
- New Business:**
- The Secretary asked if the Board could be reminded one week before our scheduled meeting to provide items for the agenda.
 - Board members are encouraged to attend the February meeting of the Barker Village Board.
- Executive Session:**
- Jessica Monaco moved and Terry Upton seconded the motion to move into Executive Session to discuss personnel matters at 7:50 pm.
 - Pam Atwater moved and Jessica Monaco seconded the motion to move out of Executive Session at 8:30 pm.
- Personnel:**
- The Board determined that in the future, pay raises for all employees will be discussed at our November meeting, and this will be a part of the Personnel Policy.
 - Roy Anderson moved and Kathie Smith seconded the motion that the Director will receive a 5% increase in salary beginning with the next pay period. All voted aye.
- Next meeting:** The next meeting is scheduled on Monday, March 9, 2020 at 7:00 pm.
- Adjournment:** Terry Upton moved and Pam Atwater seconded the motion to adjourn the meeting at 8:40 pm. All voted aye.

Respectfully submitted,

Marilyn Zaciewski
Secretary