

Barker Public Library  
Board of Trustee Meeting  
November 9, 2020  
via Zoom

- Present:** Sarah Alexander, Pam Atwater, Brian Carmer, Jessica Monaco, Kathie Smith, Terry Upton, Marilyn Zaciewski and Director Lisa Thompson.
- Call to Order:** President Kathie Smith called the meeting to order at 7:00 pm.
- Secretary's Report:** Brian Carmer moved and Terry Upton seconded the motion to approve the Secretary's report dated 9/14/2020. All voted aye.
- Treasurer's Report**
- The Board examined the bills since our last meeting and found everything in order.
  - Pam Atwater moved and Jessica Monaco seconded the motion to approve the Treasurer's Report dated October 31, 2020. All voted aye.
- Director's Report:**
- Sarah Alexander moved and Brian Carmer seconded the motion to approve the Director's Report.
  - The following motions were made with all Trustees voting aye:
    - Pam Atwater moved and Sarah Alexander seconded the motion to accept the resignation of clerk, Linda Ward.
    - Terry Upton moved and Sarah Alexander seconded the motion to hire Kathy Price to the clerk's position.
    - Jessica Monaco moved and Sarah Alexander seconded the motion to approve the Holiday closings for 2021 and add Veteran's Day, to the list.
    - Terry Upton moved and Pam Atwater seconded the motion to approve the schedule of Board of Trustee meetings for 2021.
- Old Business:**
- The MOU has been sent to the Village Board. We are waiting for a response.
  - The Library budget for 2021 will be voted on in January.
  - The tax return has been completed and filed.
- New Business:**
- Terry Upton moved and Pam Atwater seconded the motion to approve the minimum wage increase of \$.70 an hour as of 12/31/2020. All voted aye.
  - Jessica Monaco moved and Brian Carmer seconded the motion for a 2% annual pay increase to all employees after one year of service, starting on 1/1/2021. All voted aye.

\*Sarah Alexander reported that the Director's Review has been sent to the Trustee's on Google Form.

\*Jessica Monaco moved and Sarah Alexander seconded the motion to have our next Trustee Meeting on January 11, 2021 held on Zoom. All voted aye.

\*The Trustees will look into a snow removal service for the upcoming winter.

\*Sarah Alexander moved and Pam Atwater seconded the motion to approve the recently completed Plan Of Service. All voted aye.

\*Sarah Alexander moved and Terry Upton seconded the motion to approve the recently completed Financial Plan. All voted aye.

\*Brian Carmer moved and Pam Atwater seconded the motion to approve the recently completed Personnel Policy. All voted aye.

\*Kathie Smith reported that she has been assisting the Village's architectural firm regarding an application for a Ralph Wilson grant.

**Adjournment:** Pam Atwater moved and Jessica Monaco seconded the motion to adjourn the meeting at 7:42 pm. All voted aye.

Respectfully submitted,

Marilyn Zaciewski  
Secretary