

Barker Public Library  
Board of Trustees Meeting  
September 13, 2021  
Barker Village Gazebo

- Present:** Kathie Smith, Sarah Alexander, Brian Carmer, Cynthia Harris, Jessica Monaco, Lisa Thompson, Terry Upton
- Absent:** Holly Howland, Theresa Kennedy
- Call to Order:** President Kathie Smith called the meeting to order at 7:01 p.m.
- Secretary's Report:** The secretary's report of July 12, 2021 was moved for approval by Trustee Carmer and seconded by Trustee Upton. All voted aye.
- Treasurer's Report:**
- President Smith examined the bills since our last meeting and reported that everything was in order.
  - A motion to approve the Treasurer's reports as of September 9, 2021 was made by Trustee Harris and seconded by Trustee Alexander. All voted aye.
- President's Report:**
- Several trustees attended the annual NIOGA dinner held at Krull Park on September 2, 2021.
  - On August 18, a number of trustees attended the Sexual Harassment training via Zoom sponsored by NIOGA. During the training, it was recommended that each library examine their insurance policy for Director's and Officers' Liability coverage. President Smith will be checking on our insurance. A sample sexual harassment policy was also shared with the group during the training.
  - The Barker Public Library's Annual Report to the Community was included in the September issue of the Barker Central School's Banner. Thank you to Lisa Thompson and Francine Ware for working on the report and to Barker Central School for publishing it.
  - President Smith and Lisa Thompson attended the Village of Barker's August meeting.
- Director's Report:** Trustee Upton moved and Trustee Monaco seconded the motion to approve the  
the  
Director's Report dated September 13, 2021. All voted aye.
- Old Business:**
- Talks continue with the Village Board regarding the rebuilding of the Village Hall and Library. Trustees are encouraged to attend tonight's Village Meeting.
- New Business:**
- Trustee Alexander moved and Trustee Carmer seconded the motion to adopt the proposed Sexual Harassment Policy and the New York State Division of Human Rights: Employment Discrimination Complaint Form. All voted aye.
  - Trustee Upton moved and Trustee Alexander seconded the motion to approve the Annual Audit of the Barker Public Library. All voted aye. After discussion, it was agreed that the audit will continue to be done on an annual basis.

•Discussion was had regarding the potential need for additional hours for our clerks. Will more hours be needed for the move to the new location? Should next year's budget include overtime hours? The Board will continue to discuss this topic at the November meeting.

**Other:** •President Smith informed the Board that a special meeting for the Board of Trustees may need to be scheduled if the Library is contacted by the Village Board regarding the new build.

**.Next Meeting:** The next meeting of the Board of Trustees is scheduled for November 8, 2021 in the Electrical Energy Limited Building, 8683 Main Street, Barker at 7:00 p.m.

**Adjournment:** A motion for adjournment was made by Trustee Upton and seconded by Trustee Carmer at 7:40 p.m. All voted aye.

Respectfully submitted,

Jessica Monaco  
Secretary