

Minutes from the Barker Public Library
Board of Trustee Meeting
September 9, 2019

- Present:** Sarah Alexander, Roy Anderson, Pam Atwater, Jessica Monaco, Kathie Smith, Marilyn Zaciewski, and Director Lisa Thompson.
- Absent:** Terry Upton
- Call to Order:** President Alexander called the meeting to order at 7:00 pm.
- Secretary's Report:** Roy Anderson moved and Pam Atwater seconded the motion to approve the minutes from our meeting held on August 12, 2019. The motion carried unanimously.
- Treasurer's Report:**
- The Board examined the bills since our last meeting and found everything in order.
 - Kathie Smith moved and Jessica Monaco seconded the motion to approve the Treasurer's Report dated August 31, 2019. The motion carried unanimously.
- Director's Report:**
- There were 151 attendees at the five programs presented during our participation in NYS Summer Reading Program.
 - Circulation of library materials is on the rise as more patrons visit our temporary location.
 - The library's website is being worked on and Pat Fagan will be contacted for her input.
 - Roy Anderson moved and Kathie Smith seconded the motion to approve the Director's Report. The motion carried unanimously.
- President's Report:** Pam Atwater moved and Roy Anderson seconded the motion to approve the report presented by Sarah Alexander. The motion carried unanimously.
- Old Business:**
- The Board examined the *Petty Cash Fund Policy* and after a few revisions, Jessica Monaco moved and Pam Atwater seconded the motion to adopt the policy. The motion carried unanimously.
 - The Board examined our *By-Laws* and after revisions were made, Roy Anderson moved and Jessica Monaco seconded the motion to approve the *By-Laws* which also include our *Mission Statement* and our *Vision Statement*. The motion carried unanimously.
- New Business:** President Alexander encouraged the Board to brainstorm ideas about the library's participation in *Light up Barker* to be held in December.
- Next Meeting:** Our next meeting will be held on Monday, October 14, 2019 at 7:00 pm.
- Adjournment:** Jessica Monaco moved and Pam Atwater seconded the motion to adjourn the meeting at 8:30 pm. The motion carried unanimously.

Respectfully submitted,

Marilyn Zaciewski, Secretary