# Barker Public Library

## Board of Trustees Meeting Minutes

September 14, 2026

**Mission:** *To inspire, empower, educate and support our community.*

*The work of the Barker Public Library Board is to govern by setting policy, overseeing the budget, and supporting our Director and staff as they provide services to our community.*

### Call to Order

There being a quorum present, the meeting was called to order at 6:00 PM by President Roy Anderson, followed by the Pledge to the Flag.

### Attendance

Roy Anderson, Ashley Grabowski, Vernetta Kenyon, Cindy Harris, Kathie Smith and Library Director Kristin Sullivan.

### Approval of Minutes

**Motion:** To approve the minutes of the July 13, 2026 meeting.

Motion by Trustee Kenyon, seconded by Trustee Smith.

All in favor. Motion carried.

### Treasurer's Report and Approval of Bills

The Treasurer's report was submitted by Jenn Thom, CPA.

**Motion:** To approve the budget and the Treasurer's report.

Motion by Trustee Harris, seconded by Trustee Kenyon.

All in favor. Motion carried.

### President's Report

President Anderson met the new NIOGA Director, Frank Styles, at his reception. Mr. Styles will visit the Barker Public Library for a meet and greet on Tuesday, October 6, at 10:00 AM.

### Director's Report

Director Kristin Sullivan presented her report.

### Friends of the Library Report

Corn Fest raised $108.00. The Friends then matched that amount with $109.00 for Hospice.

### Policy Review

Board members were asked to bring their manuals. The Patron Code of Conduct will be revisited.

## Employee Handbook

**Motion:** To adopt the Employee Handbook, effective September 14, 2026.

Motion by Trustee Grabowski, seconded by Trustee Kenyon.

All in favor. Motion carried.

## Saturday Operating Hours

**Motion:** To approve a revised operating hours schedule, including Saturday hours, beginning October 3, 2026.

Motion by Trustee Grabowski, seconded by Trustee Smith.

All in favor. Motion carried.

Approved schedule:

- Monday, Wednesday, and Friday: hours remain the same
- Tuesday and Thursday: 11:00 AM to 6:00 PM
- Saturday: 10:00 AM to 12:00 PM (noon)

## Personnel

**Motion:** To approve the hiring of Caitlyn Goodwin as Library Clerk at $16.00 per hour, effective July 14, 2026.

Motion by Trustee Smith, seconded by Trustee Kenyon.

All in favor. Motion carried.

## Adjournment

**Motion:** Be it resolved that, the business being concluded, the Board adjourns.

Motion by Trustee Harris, seconded by Trustee Kenyon.

All in favor. Motion carried.

The meeting was adjourned at 7:26 PM.

Respectfully submitted,

Ashley Grabowski, Secretary